



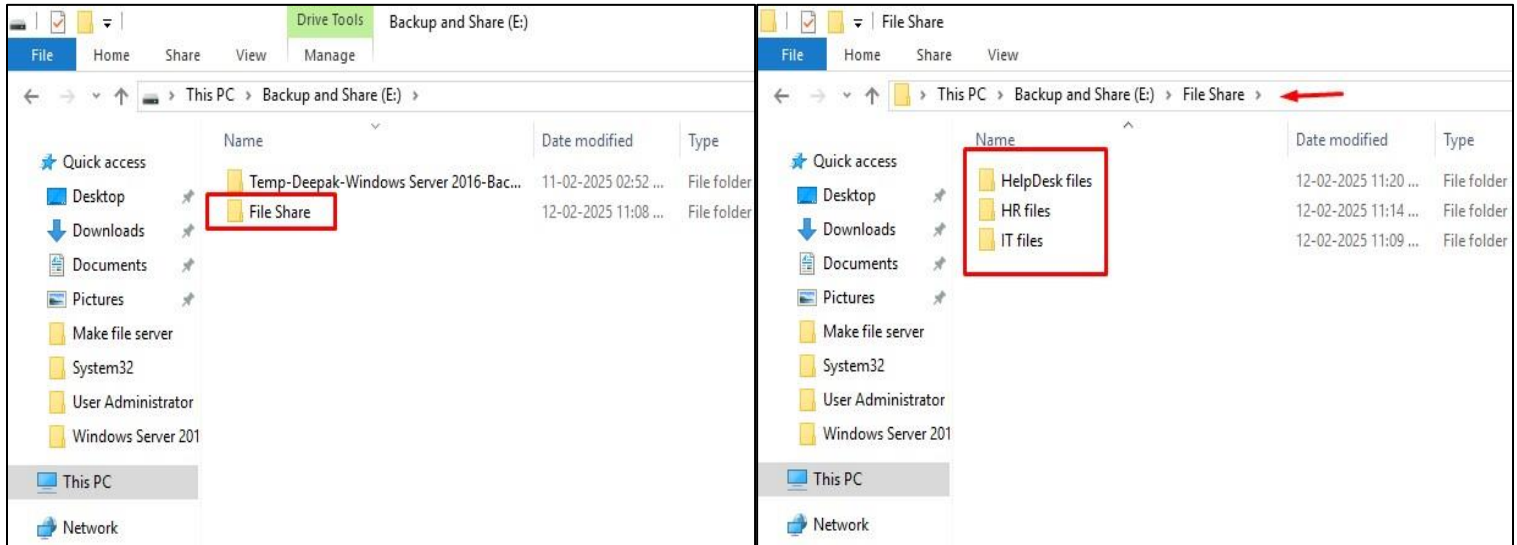
File Server **Guide**

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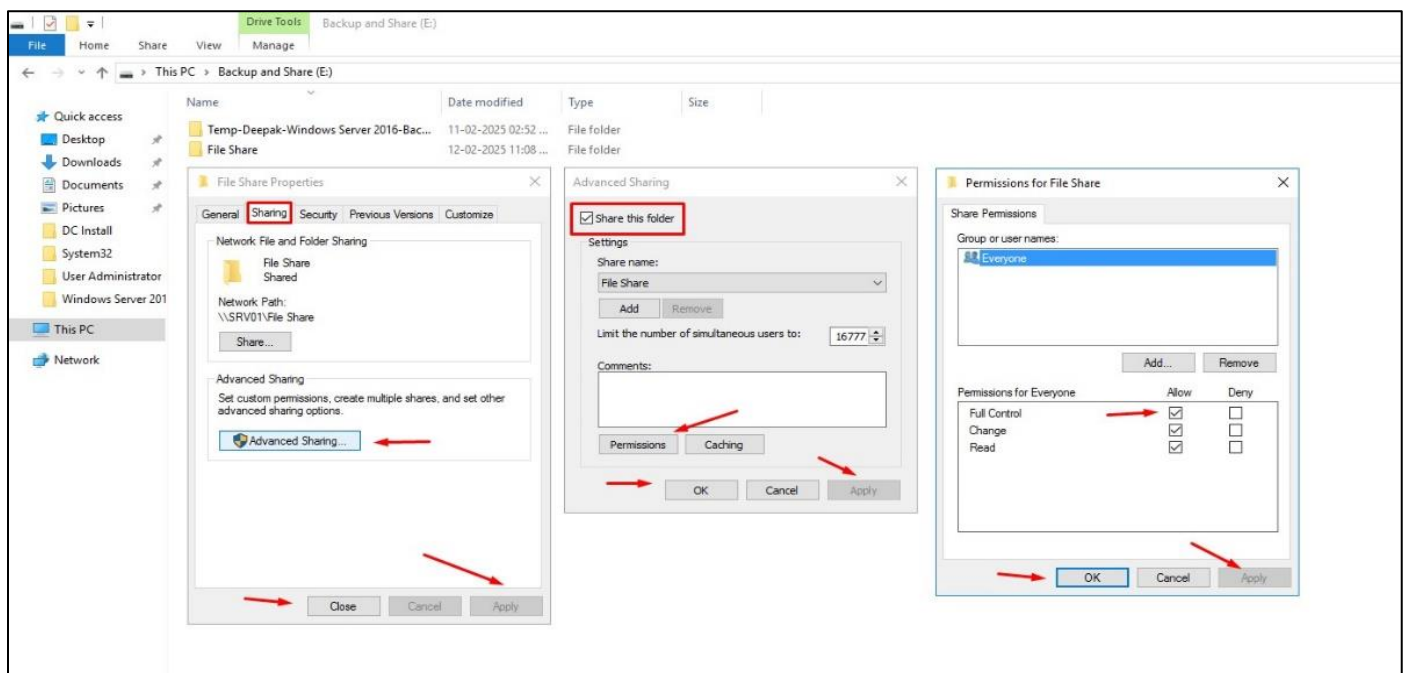
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How to Make File Server

1. First go this pc and make a file share folder in any drive
2. In the file share folder make a file group according to the users and arrange all files according to the user requirement

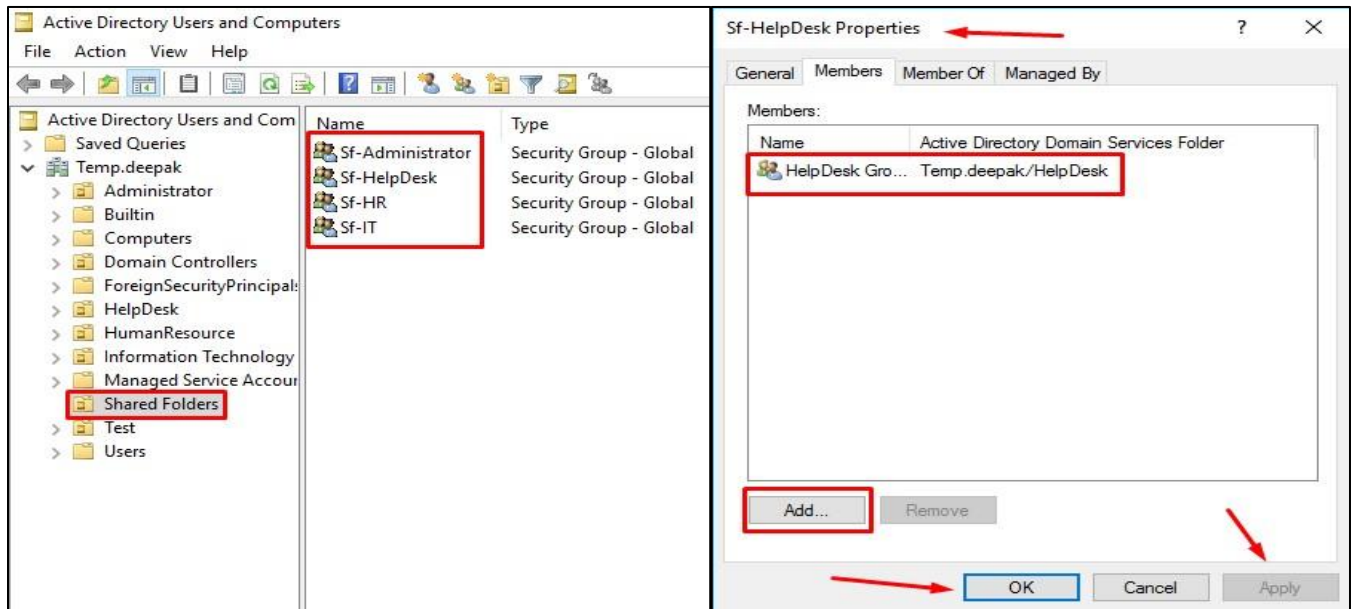


3. Now give share folder share permission
4. Go to the properties in the share panel go to the advance sharing
5. Check the share this folder in the permissions check full control
6. Apply all settings and close the properties

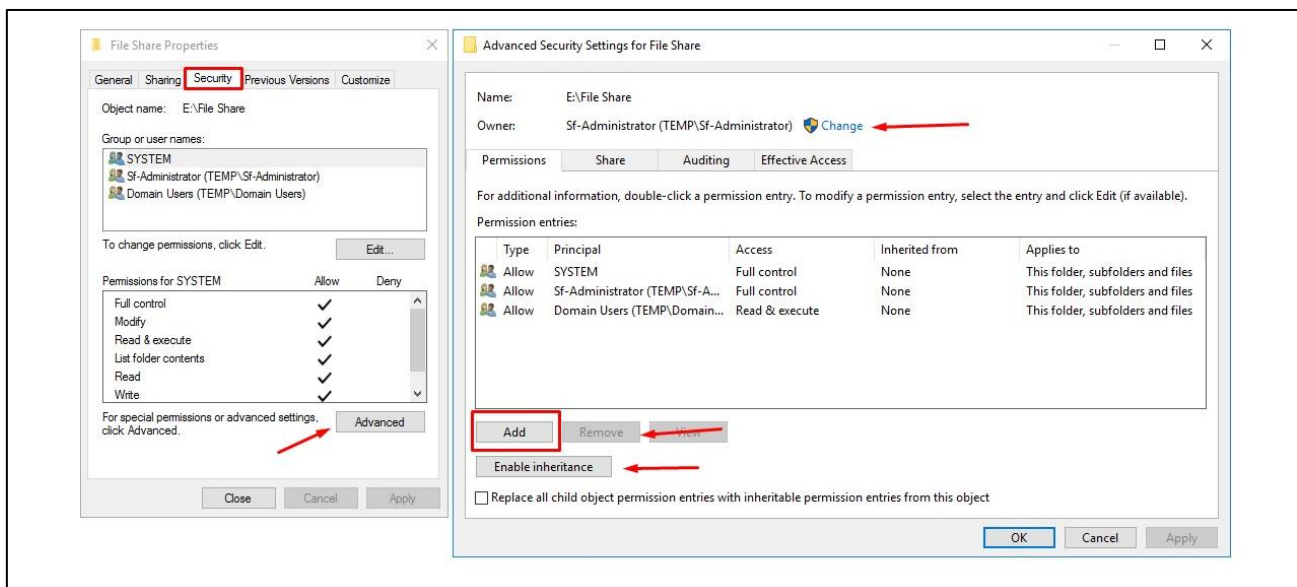


7. Now go to the server manager
8. In the tools go to the active directory and computers

9. In the active directory users and computers make new OU like shared folders (This is for shared folder user group permissions)
10. Make new user groups for your users like (sf-administrator for administrator user, sf-IT for IT group)
11. Go to Sf user group and in properties select members click on add and add user local user group click apply and ok (do this on every group)



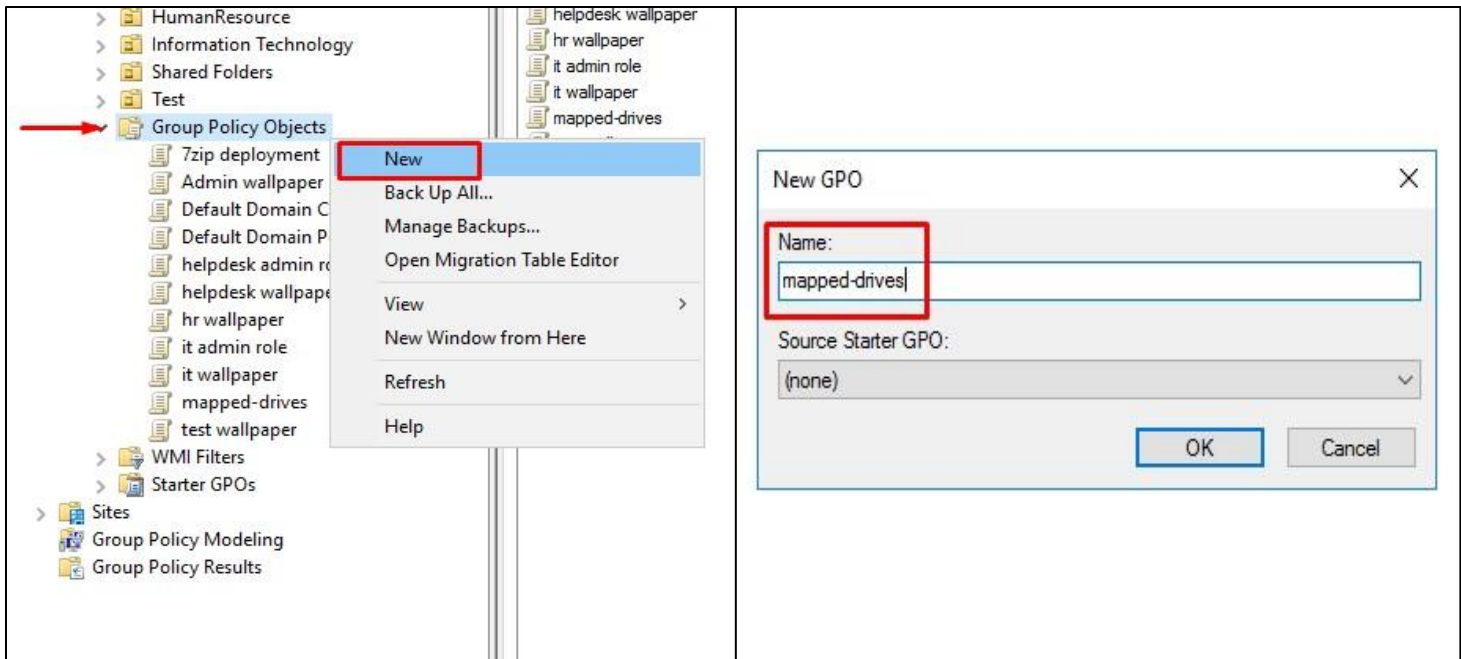
12. Now come back to the share file properties
13. Go to the security go to advanced option
14. In the advanced security settings change owner to Sf-administrator which group you make to manage file server
15. Now go to add and add administrator user group and domain users group
16. Remove all permission entries besides system, sf-administrator and domain users (which you want to give permission)
17. Do this process on all file groups and your files for file server is all done



Bonus: How to Map Drive

18. Now go to the Group policy management

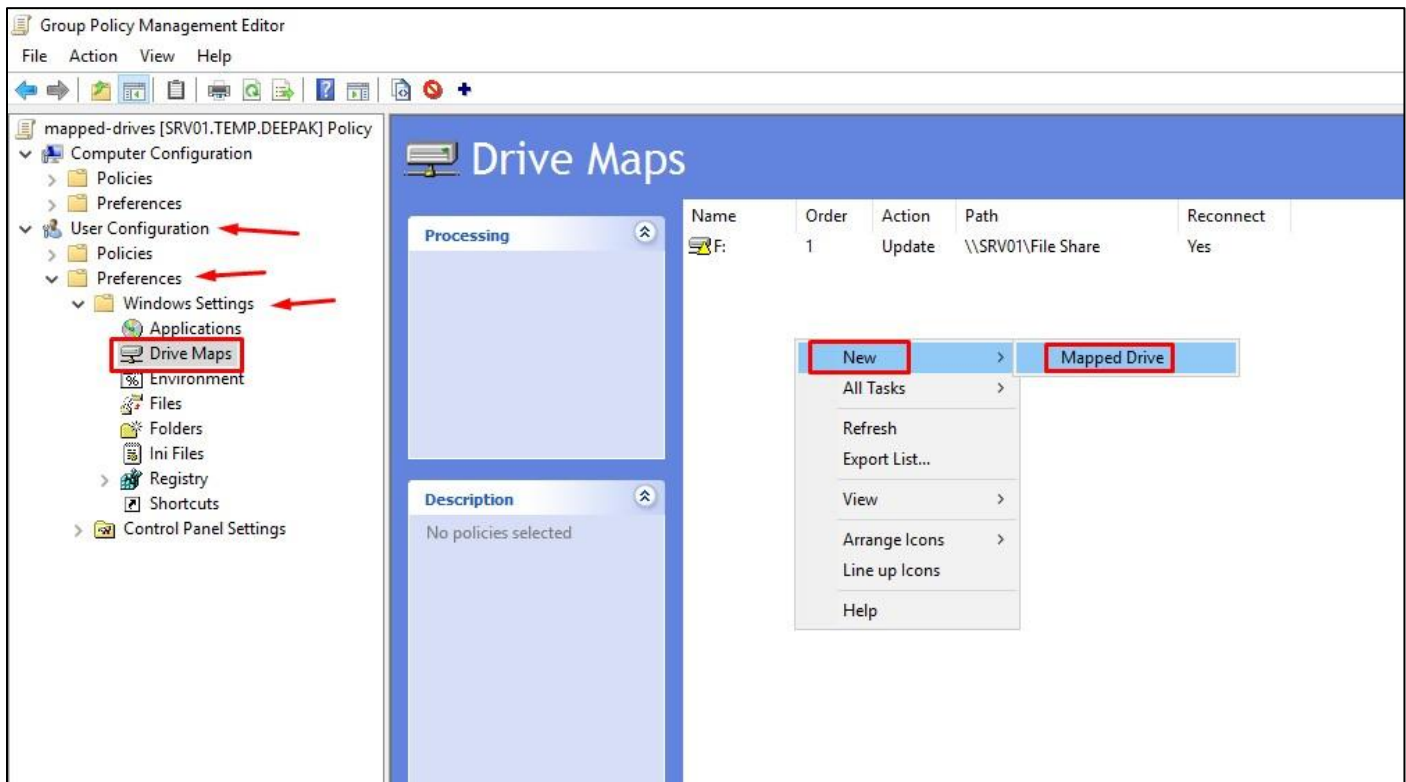
19. In GPO add new policy named like (mapped-drives) for drive mapping



20. Now edit the GPO

21. In the group policy management editor go to the user configuration go to preferences, windows settings and select Drive maps

22. Click right on drive maps select new and mapped drive



23. Go to the mapped drive properties
24. In the properties in general panel give your shared file location
25. And in drive letter select any drive like F drive
26. Apply and click ok
27. All done now go to This PC and see in network locations
28. If there was showing a Shared drive means file server is created successfully

